

## Funding Policy – CIPHI in the Community

### 1. Objective

The CIPHI in the Community Funding Policy is designed to provide each zone within Alberta Branch, monetary assistance when conducting community events or meeting for the purposes of giving back to the community. The CIPHI Alberta Branch understands that there may be some costs incurred when community events are held. Member involvement along with CIPHI monetary support will help promote CIPHI involvement in community activities. Up to two hundred dollars will be available for each Alberta Branch Zone for expenses incurred promoting CIPHI in the Community for each calendar year.

### 2. Eligibility and Criteria

In order to be considered the following criteria must be satisfied:

- Complete the application form
- The applicant must be a member of the Canadian Institute of Public Health Inspectors (Alberta Branch)
- The applicant must be a member on the Executive Board of the Canadian Institute of Public Health Inspectors (Alberta Branch).

### 3. Application

The Application Form and all supporting documentation must be submitted to the Treasurer.

### 4. General Policy

- The applicant must be a member of the Executive Board of the Canadian Institute of Public Health Inspectors (Alberta Branch).
- A maximum of \$200 may be provided for each application; however the actual amount will be decided by the Association Executive based on the current financial situation of the branch.
- The community activity/event must be one that promotes health and/or advocates for environmental public health.

- Members must be involved with this activity. For Example: This fund cannot be used for a straight donation to a charitable organization. This fund is designed to assist members of any given zone when a community event is held.
- Each application can be reviewed by the Executive Board, however only the Association Executive will vote on the application. Once approved, the Association Executive will decide the monetary amount.
- The applicant shall provide a written summary of the event to the members which may be used in the CIPHI Alberta Branch Newsletter.
- The applicant will provide to the treasurer the names of the members involved with the event.
- Each zone is eligible for funding once per calendar year. Only one successful application is allotted for each zone per calendar year.

Last updated November 18 2016

### CIPHI in the Community Funding Application Form

The application form and supporting information must be forwarded to the Treasurer.

**Please Print**

Name of Applicant						
Zone						
• Arctic	• North	• Edmonton	• Central	• Calgary	• South	• Federal
Proposed Use of Funding						
(attach additional page if needed)						
Names of members involved in the event:						
Projected Cost						

Office Use Only

Date Documentation Received  _____	<b>DOCUMENTATION RECEIVED</b> <ul style="list-style-type: none"><li>• Application Form</li><li>• Candidate Status _____</li></ul>
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