

PROCEDURE

D. R. VUJEVIC AWARD

1. Objective

The **D. R. Vujevic Award** recognizes a member of the Canadian Institute of Public Health Inspectors (Alberta Branch) who, in the opinion of his or her colleagues, has actively demonstrated outstanding service to the Institute and/or the profession of Environmental Public Health (EPH).

Daniel (Dan) Robert Vujevic embodied the intent of this award during his career as an Environmental Public Health Professional in southern Alberta. Dan was a member in good standing with the CIPHI Alberta Branch and demonstrated an innate competency and proficiency in the field of Environmental Public Health. Dan was motivated to pursue opportunities to advance both his own technical expertise and the profession through committee work and attendance at workshops, conferences and CIPHI Alberta Branch events. In 2010, the Alberta Branch lost a committed member and friend. It was the unanimous desire of both the Executive and the membership to name this award in Dan's memory so that the legacy of his professional approach would carry forward as an inspiration to those who are new to the field.

The award is given to a member of CIPHI Alberta Branch who has been in the field of EPH in Alberta, the Northwest Territories or Nunavut for no more than two years from the date stated on the nominee's Certificate in Public Health Inspection (Canada).

2. Eligibility and Criteria

In order to be nominated the following criteria must be satisfied:

- The nominee must be a member in good standing of the Canadian Institute of Public Health Inspectors (Alberta Branch).
- The nomination must be made and seconded by individuals who are members in good standing of the Canadian Institute of Public Health Inspectors (Alberta Branch).
- Accurate completion of the nomination form.
- A narrative of no more than 500 words outlining the accomplishments and contributions of the nominee must be completed and attached with the nomination form.
- Members of the Alberta Branch Executive are not eligible for nomination.

3. Application

The Nomination Form and all supporting documentation must be submitted by one of the following methods:

- Via regular post (must be postmarked no later than January 31) to:

CIPHI Alberta
PO Box 1674, Drumheller, Alberta T0J 0Y0

- Via e-mail (must be received no later than 11:59pm, January 31) to:

branch@ciphi.ab.ca

4. General Policy

- All documentation will be reviewed by the Branch Executive to ensure the information meets the criteria outlined in Article 2. For nominations that are deemed complete, they will be assessed for merit and documented evidence. Based on such assessment, a decision will be made by the Branch Executive.
 - Those Branch Executive members who have had contact with the nominee and that may have a conflict of interest arising from such contact shall inform the Branch President in writing and excuse themselves from this award selection process
- Only one award recipient will be chosen by the Branch Executive for each calendar year.
- The recipient's name may be posted on the CIPHI Alberta Branch Website and printed in the *Alberta Branch Newsletter* to inform the membership.
- The Branch Executive will review, assess, and modify this award as necessary to reflect the philosophy and best interests of the Association and its' membership.

5. Award Presentation Details

The following wording is to be engraved on the award that is given to the recipient:

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| <p>D. R. Vujevic Award</p> <p>Year of Presentation (e.g. 2010)</p> <p>Name of Recipient (e.g. Jane Doe)</p> <p>For showing exceptional promise in the field of Environmental Public Health</p> |
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NOMINATION FORM

D. R. VUJEVIC AWARD

The **D. R. Vujevic Award** is presented to a member of CIPHI (Alberta Branch) in recognition of his or her contribution to the Institute and/or the profession.

The nominee must be a member in good standing of CIPHI, and the nomination must be made and seconded by individuals who are also members in good standing of CIPHI. A narrative of no more than 500 words, outlining the accomplishments and contributions of the nominee, must accompany the nomination form.

The nomination form and supporting information must be forwarded by January 31 using one of the following methods:

Regular Post

CIPHI Alberta Branch
PO Box 1674, Drumheller, Alberta T0J 0Y0

Email

branch@ciphi.ab.ca

Please Print

| | | |
|-------------------|--------------------|-------------|
| Name of Nominee | | |
| Address | | |
| City/Town | Province/Territory | Postal Code |
| Name of Nominator | Signature | |
| Name of Seconder | Signature | |

For Office Use Only

Date Documentation Received (dd/mm/yyyy):

Documentation Received:

- Nomination Form
- Narrative

Reviewed by:

Status Check:

| | Member (y/n) |
|-----------|--------------|
| Nominee | |
| Nominator | |
| Seconder | |

Revised 15-Nov-2012

