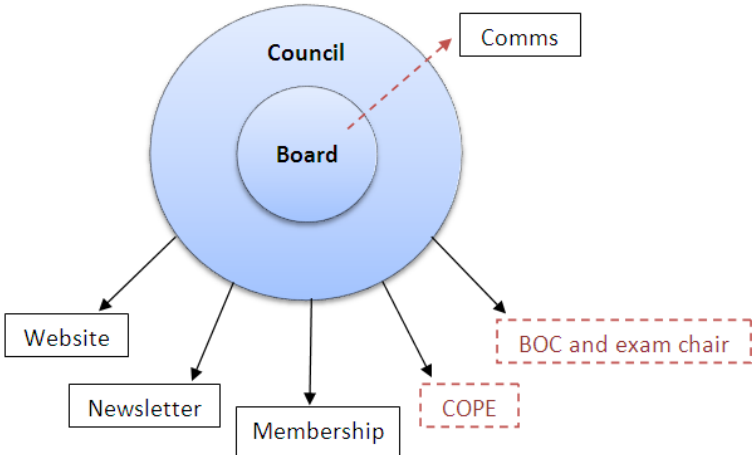


ITEM	DETAILS	ACTION ITEMS																																							
	Meeting called to order at 4:15pm																																								
1.0	Roll Call & Memoriam																																								
	<p>1.1 Roll Call</p> <p><b><u>Present:</u> Jon Elliott, Kyle Wonsiak, Jason MacDonald, Scott Budgell, Danny Thepsouvanh, Jeremy Roberts, Adrea Simmons, Thomas Cheung, Wayne Quan, , Jessica Popadynetz</b></p> <p><b><u>Regrets:</u> Andrea Germann, Koreen Anderson</b></p> <p><b><u>Guests:</u> Leanne Strangeland</b></p>																																								
2.0	Contingency Planning																																								
	<p>Jason will be leaving the President's role at the next elections in 2015 Need to know the Executive's plans. Chart - whose in position now and what their plans are:</p> <table border="1"> <thead> <tr> <th>Current</th> <th>Position</th> <th>Incoming</th> </tr> </thead> <tbody> <tr> <td>Jason</td> <td>President</td> <td>TBD</td> </tr> <tr> <td>Jon</td> <td>VP/PE</td> <td>TBD</td> </tr> <tr> <td>Koreen</td> <td>Past-President</td> <td>Jason</td> </tr> <tr> <td>Jessica</td> <td>Secretary</td> <td>TBD</td> </tr> <tr> <td>Danny</td> <td>Treasurer</td> <td>Danny</td> </tr> <tr> <td>Thomas</td> <td>Edmonton</td> <td>Thomas</td> </tr> <tr> <td>Daria</td> <td>Calgary</td> <td>Sarah Y.</td> </tr> <tr> <td>Scott</td> <td>Central</td> <td>Scott</td> </tr> <tr> <td>Adrea</td> <td>North</td> <td>Adrea</td> </tr> <tr> <td>Wayne</td> <td>South</td> <td>Wayne</td> </tr> <tr> <td>Andrea</td> <td>Federal</td> <td>Kyle</td> </tr> <tr> <td>Jeremy</td> <td>Arctic</td> <td>Jeremy</td> </tr> </tbody> </table>	Current	Position	Incoming	Jason	President	TBD	Jon	VP/PE	TBD	Koreen	Past-President	Jason	Jessica	Secretary	TBD	Danny	Treasurer	Danny	Thomas	Edmonton	Thomas	Daria	Calgary	Sarah Y.	Scott	Central	Scott	Adrea	North	Adrea	Wayne	South	Wayne	Andrea	Federal	Kyle	Jeremy	Arctic	Jeremy	<p><b>ALL to find/recruit replacement before leaving Executive.</b></p>
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3.0	Organizational Structure	
	<p>Here is what we look like right now:</p>  <pre> graph TD     Council((Council)) --- Board((Board))     Council --&gt; Website[Website]     Council --&gt; Newsletter[Newsletter]     Council --&gt; Membership[Membership]     Council --&gt; Comms[Comms]     Council --&gt; BOC[BOC and exam chair]     Council --&gt; COPE[COPE]     </pre> <ul style="list-style-type: none"> <li>• We recently removed some committee chair positions:             <ul style="list-style-type: none"> <li>○ Education Chair - ties into Branch workshops. Discussed this role should stay part of the board's responsibility and with the local planning committee for each workshop.</li> <li>○ Social chair - potentially a zone councilor role to help support local initiatives (ie. central zone campout - CIPHI could make a contribution)</li> <li>○ EPHW Chair – possibly a zone councilor role. This is a national initiative but the Branch needs someone other than the President to sit on the National committee. An idea might be to start a rotation of the ZCs who could lead and attend the national meetings.</li> </ul> </li> <li>• Sock Drive - more of a grassroots approach, how much effort should we put in and what did we get back? Ideas moving forward:             <ul style="list-style-type: none"> <li>○ ZCs responsible for leading at least one member driven initiative in the community?</li> </ul> </li> <li>• Concordia - Orientation for students - make more formal, revamp current resources on CIPHI (branch and national, BOC, COPE).</li> <li>• Mock oral - propose addition of mock oral responsibilities to Edmonton and Federal ToR.</li> </ul>	

	<ul style="list-style-type: none"><li>• Branch Historians - Kelly B, Valerie, Ashley, Angella - Who should they report to: Secretary or someone on the board?</li><li>• COPE - need a terms of reference for this position, so Alberta is not weak at the national table</li><li>• BOC/BOC exam coordinator - need to look at Executive benefits for these positions that we currently don't include.</li></ul>	
<b>4.0</b>	<b>Adjournment</b>	
	<b>Next Meeting: TBA</b>	