

Minutes

CIPHI Alberta Branch

Annual General Meeting Minutes - Adopted
Johnstone Crossing, Red Deer, Alberta
June 9th, 2012

In attendance: Jason MacDonald, Jon Elliott, Ihsan Sassi, Wayne Quan, Jessica Ponto, Garth Gosselin, Koreen Anderson, Tricia Herridge, Greg Ward, Dan Richen, Erin Teare, Scott Budgell, Precilla Sterling, Karen Clarke, Manny Ahmad, Pamela Stewart, Jennifer Fearnehough, Daria Romanish, Ken Fujioka, Ken Dong, Dave Brown, Debra Langier-Blythe, Michael Lambert, Lena Jobb, Angella Kim, Chrisina Ngo

ITEM	DETAILS	
	Call to Order <i>Meeting called to order by Jason MacDonald at 10:09am.</i>	
1.0	In Memoriam: Mr. James (Jim) Hoskins	
2.0	Adoption of Agenda	
	<i>Motion:</i> Jon Elliott moved that item 9.0 (Constitution and Bylaw voting) be moved to item 4.0 and the rest of agenda be renumbered accordingly. Seconded. Motion carried <i>Motion:</i> Adoption of agenda as amended Motioned by Scott Budgell, Seconded. Motion carried	
3.0	Adoption of FGM Minutes October 3rd, 2011 (Calgary, Alberta)	
	Motion: Adoption of FGM minutes of October 3, 2011 Motioned by K. Fujioka, Seconded. Motion carried.	
4.0	Alberta Branch Constitution and Bylaw Amendments	
4.1	<i>Motion:</i> To adopt the 28 proposed amendments to the Constitution and Bylaws with one vote J. Elliott motioned, seconded. Carried. <i>Motion:</i> For adoption of the 28 amendments to the by-laws and constitution as provided to the membership J. Elliott motioned, seconded. Discussion: <ul style="list-style-type: none"> o Item 17 - Expenditures of up to \$10,000 without membership voting: At Fall General Meeting on September 16, 2009 members voted to adopt this motion/amendment as written. o Item 11 - Societies Act must tell members on how to gain/lose membership therefore need to update bylaw. This item is not about losing the credential, just the potential for loss of CIPHI Alberta Branch membership. Maintenance of professional 	

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	<p>development hours is required under the CIPHI National Constitution and Bylaws Code of Ethics.</p> <ul style="list-style-type: none"> ○ Item 28: Concern expressed that some people do not have access to e-mail (some retirees) and may not get a copy of new Constitution and bylaws. <p>Voting:</p> <ul style="list-style-type: none"> ○ W. Quan and G. Ward indicated that 32 Proxy votes were collected from members in good standing. ○ 21 of 32 proxy votes were in favour all proposed amendments. ○ Votes during AGM were 22 in favour, 3 opposed. ○ Abstention by J. MacDonald ○ Total: 43 in favour, 14 opposed = 75.4% approval (2/3 majority required) <p>Motion is carried. Amendments to Constitution and Bylaws adopted by membership.</p>	<p>J. MacDonald to send new constitution and by-law documents to life, retired, and honorary members who may not have access to e-mail.</p> <p>J. MacDonald to file amendments with Service Alberta</p>
5.0	Association Executive Reports	
5.1 5.2	<p>President's & Vice President's Report – J. MacDonald / J. Elliott Treasurer's Report – Marilyn Dahlgren</p> <p><i>Discussion:</i> <i>What are other branches doing for other sources of revenue? What can we do for other sources of revenue?</i></p> <ul style="list-style-type: none"> ○ <i>At this time, only workshop is a significant source of alternative revenue to membership fees, provided that the workshop is profitable.</i> ○ <i>Executive has also looked at reducing at expenses while not making benefits restrictive.</i> ○ <i>At this time, our membership revenue is only about \$14,000 per year.</i> 	
5.3	Secretary's Report – Ihsan Sassi	
6.0	Executive Board Reports	
6.1 6.2 6.3 6.4 6.5 6.6 6.7	<p>Arctic - Vacant Calgary – DariaRomanish Central – Tricia Herridge Edmonton – Jessica Ponto Federal – Angella Kim (for Andrea Germann) North – Jennifer Fearnehough(for Adrea Simmons) South – Wayne Quan</p>	

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7.0	Committee Reports	
7.1 7.2	Advocacy - Vacant Board of Certification – Garth Gosselin <ul style="list-style-type: none"> o <i>Can we see a five year comparison of stats for next report?</i> o <i>Rates for Spring Vs Fall sitting?</i> o <i>Discussion of 50% failure rate in Alberta and causes.</i> o <i>Suggestion that host agencies should also take part in more closely evaluating students in their practicum (instead of just passing everyone)</i> o <i>Is it possible for quicker turn around after sitting the BOC (Can we speed up the 6 week process)?</i> 	Gosselin to provide five year comparison of stats and spring/fall comparison stats in FGM report if possible. P. Stewart is interested in participating in newsletter and name will be forwarded to Honish.
7.3 7.4	Education - Vacant Newsletter – Lance Honish <ul style="list-style-type: none"> o <i>Deadlines for submission should be sent to the membership.</i> o <i>Opportunity for more membership engagement in the Newsletter</i> o <i>Membership suggests exploring the use fo advertising space in newsletter</i> 	Zone councillors to respond to Ward about which members are in which zones.
7.5 7.6 7.7	Social – Lena Jobb Website – Jeremy Vaughan Membership- Greg Ward	
8.0	Business Arising	
8.1	Terms of Reference project was completed in January 2012 - <i>Closed</i>	Jason to post Terms of Reference to website
8.2	Non-Smoking Facilities & Events update: <ul style="list-style-type: none"> o Motion adopted by Executive was discussed – <i>Closed</i> 	
8.3	2011 Financial Auditors update - <i>Closed</i> <ul style="list-style-type: none"> o Danny Thepsouvanh / Kyle Wonsiak audited the finances. 	
8.4	Hockey Pool 2011/2012 update - <i>Closed</i> <ul style="list-style-type: none"> o Winners: 1. Quentin Schatz, 2. Thor Hameister, 3. Lena Jobb 	
8.5	Alberta Branch Rep to the BOC - <i>Closed</i> <ul style="list-style-type: none"> o Gosselin was elected for a second an final 3-year term 	
8.6	Resignation of Advocacy Chair - <i>Closed</i> <ul style="list-style-type: none"> o Newman worked closely with K. Anderson on “Pie Police” response and on 2011 Advocacy Calendars. Thank you Nadine. 	
9.0	New Business	
9.1	Audited Financial Report for 2011 - <i>Closed</i> D. Thepsouvanh and K. Wonsiak have audited the finances.	

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9.2	Golf Tournament 2012 – Lakewood Golf Resort, Sylvan Lake	
9.3	Fall Educational Workshop 2012 – Edmonton, Alberta <ul style="list-style-type: none"> o Co-chairs Ihsan Sassi and Angie Kim o Fantasyland Hotel September 26 & 27, 2012 	
9.4	Alberta Branch response to donation requests - update <ul style="list-style-type: none"> o Branch encourages support the Environmental Health Foundation of Canada (EHFC) o Members are to contact EHFC for donation requests. o Branch resources will not be used to solicit funds for member donation requests. o Branch will continue to utilize Zone reports and AB Branch News to recognize member activity 	
9.5	Alberta Branch contribution to Centenary <ul style="list-style-type: none"> o K. Anderson (Committee Member) provided update regarding Centenary celebrations o Branch has committed to contribute \$5000 to the Centenary celebration 	
10.0	Awards	
10.1	Court Case Award (Sarah Nunn and Karen Clarke) Honourable mention: DariaRomanish – Calgary Zone Councilor)	
10.2	Daniel Robert Vujevic Promising Young Professional Award (Ashley Yu)	
10.3	Environmental Health Advocate Award (Denise Perret)	
10.4	Environmental Public Health Manager Award (Jim Meagher)	
10.5	Fortitude Award (Richard Reive)	
10.6	Innovation Award (Tony Thepsouvanh)	
10.7	L.E. Stewart Award (NyalHislop)	
10.8	Long-term Service Award (Ken Fujioka)	
10.9	President's Award for Outstanding Academic Achievement (Eric Gash)	
11.0	Adjournment <i>K. Anderson motioned adjournment at 1:00pm.</i>	