

**CIPHI Alberta Branch**  
**2011 Fall General Meeting**  
**(Adopted June 9, 2012)**  
Calgary, Alberta

October 3<sup>rd</sup>, 2011

1.0	Call to Order	<i>Meeting called to order 4:24pm by J. MacDonald</i>
2.0	In memoriam	
3.0	Agenda	<p><b>3.1 Additions or Deletions to Agenda</b> <i>J. MacDonald proposed the addition of items 5.0, 6.0 and 7.0 for introduction of Executive Board and Committee Chairs</i></p> <p><b>3.2 Adoption of Agenda</b> <i>D. Romanish motioned, Motion seconded. Motion carried.</i></p>
4.0	Adoption of Minutes	<p><b>4.1 Adoption of Minutes of Annual General Meeting – April 9, 2011</b> <i>J. Ponto motioned. Motion seconded. Motion carried.</i></p>
5.0	Executive Reports	<p><b>5.0 Introduction of Association Executive</b></p> <p><b>5.1 President's Report</b></p> <p><b>5.2 Vice President's Report</b></p> <p><b>5.3 Treasurer's Report</b></p> <p><b>5.4 Secretary's Report</b></p>
6.0	Zone Reports	<p><b>6.0 Introduction of Zone Councilors</b></p> <p><b>6.1 Central Report</b></p> <p><b>6.2 Calgary Report</b></p> <p><b>6.3 Arctic Report</b></p> <p><b>6.4 South Report</b></p> <p><b>6.5 Federal Report</b></p> <p><b>6.6 North Report</b></p> <p><b>6.7 Edmonton Report</b></p>
7.0	Committee Reports	<p><b>7.0 Introduction of Committee Chairs</b></p> <p><b>7.1 Advocacy Report</b></p> <p><b>7.2 Website Report</b></p> <p><b>7.3 Social Report</b></p> <p><b>7.4 Board of Certification Report</b></p> <p><b>7.5 Newsletter Report</b></p> <p><b>7.6 Membership Report</b></p>
8.0	Business Arising	<p><b>8.1 Terms of Reference Update</b> <i>Executive continues work and has set a deadline of Dec 31, 2011</i></p>
		<p><b>8.2 Fall Workshop 2011 (Calgary)</b> <i>Sarah Nunn gave financial update for workshop. Thanked the organizing volunteers on the workshop committee and mentioned that prices for</i></p>

		<i>workshop registrations may need to increase in future years.</i>
		<b>8.3 CUCA Scholarship Update – Closed</b> <i>Unfortunately, our Executive cannot support the requested donation of seed money for scholarship at this time. Concordia has been notified.</i>
<b>9.0</b>	<b>New Business</b>	<b>9.1 Adoption of Executive Benefits Policy - Closed</b> <i>Ihsan Sassi motioned, seconded. Motion carried.</i>
		<b>9.2 2011 Finances Auditor - Tabled</b> <i>Volunteer(s) needed from the membership to help audit 2011 finances. No volunteers came forward at meeting.</i>
		<b>9.3 Change of Date to EPHW</b> <i>This event has moved to fourth week of September to coincide with World Environmental Public Health Day. We will be having our Fall Workshop during this week next year.</i>
		<b>9.4 Ad Hoc Historian Committee / Historian Posting</b> <i>Volunteers needed for this endeavor. Tony Thepsouvanh has volunteered to manage photos.</i>
		<b>9.5 Branch Gifts - Closed</b> <i>Ihsan Sassi motioned, seconded. Bi-annual CIPHI AB Branch gifts will be distributed to all members of CIPHI AB Branch, including students, retirees, and honorary members in addition to regular members. Motion carried.</i>
<b>10.0</b>	<b>Adjournment</b>	<b>Adjourned at 5:32pm</b>