

## CIPHI Alberta Branch – Annual General Meeting MINUTES April 9, 2011

Koreen Anderson (E)  
Kelly Bauer  
Dave Brown  
Bill Chrapko  
Karen Clarke (E)  
Marilyn Dahlgren (E)  
Jeremy Donaldson  
Ken Dong  
Georgina Dreger (S)  
Jon Elliott (E)  
Jen Fearnough  
Dave Fong  
Frances Fong  
Kenneth Fujioka  
Eric Gash (S)

Garth Gosselin  
Bill Hohn  
Lena Jobb  
Jessica Lam (S)  
Keith Lee  
Sharon Lim  
Rikkie Ma (S)  
Jason MacDonald (E)  
Nicole MacIntyre  
Victor Mah  
Sarah Nunn  
Phi Phan (E)  
Jessica Ponto  
Wayne Quan (E)  
Maz Rahman

Patricia Rock (S)  
Daria Romanish (E)  
Erin Teare  
Geoffrey Tomko  
Baldev Sandha  
Ihsan Sassi  
Adrea Simmons (E)  
Jeremy Spencer  
Mike Walsh  
Gregory Ward  
Theron White (S)  
Ashley Yu  
Elson Zazulak

(E)- Executive Member; (S)-Student Member

<b>1.0</b>	<b>Call to Order</b>	<i>Meeting called to order at 10:05 am by Koreen A. Quorum reached.</i>
<b>2.0</b>	<b>In memoriam</b>	<b>2.1 None</b>
<b>3.0</b>	<b>Agenda</b>	<p><b>3.1 Additions or Deletions to Agenda</b> <i>Added items 9.3, 9.4, 9.5, and 9.6</i></p> <p><b>3.2 Adoption of Agenda</b> <i>Motion to adopt the agenda by Jason M; Seconded by Greg W. All in favour. Carried.</i></p> <p><b>3.3 Introductions</b></p>
<b>4.0</b>	<b>Adoption of Minutes</b>	<p><b>4.1 Adoption of Minutes of Fall General Meeting – October 26, 2010</b> <i>Motion to adopt the minutes by Daria R; Seconded by Greg W. All in favour. Carried.</i></p>
<b>5.0</b>	<b>Executive Reports</b>	<p><b>5.1 President's Report</b></p> <p><b>5.2 Vice President's Report</b></p> <p><b>5.3 Treasurer's Report</b></p> <p><b>5.4 Secretary's Report</b></p>
<b>6.0</b>	<b>Zone Reports</b>	<p><b>6.1 Calgary</b></p> <p><b>6.2 North</b> <i>Addition: Robert Kielly remains in Peace River, but has taken a position in hospital administration. .</i></p> <p><b>6.3 South</b> <i>Correction: Allan Torng has moved to Calgary's SCIENCE team.</i></p>

		<p><i>Addition: Congratulations to several members getting long-term service awards.</i></p> <p><b>6.4 Federal</b> <b>6.5 Central</b> <b>6.6 Edmonton</b> <b>6.7 Arctic</b></p> <p><i>No report submitted</i></p>
<b>7.0</b>	<b>Committee Reports</b>	<p><b>7.1 Board of Certification</b> <b>7.2 Advocacy</b> <b>7.3 Communications- Website</b> <b>7.4 Membership</b></p> <ul style="list-style-type: none"> <li>• <i>Discussion regarding ways to track certified individuals and their membership status. National is evaluating different options for performing this task.</i></li> <li>• <i>Reminder to notify Membership Committee Chairperson or Executive if you know of a member or are eligible to receive a 25 year member pin</i></li> </ul> <p><b>7.5 Communications- Newsletter</b> <b>7.6 Social (verbal report by Sarah N.)</b></p> <p><i>Most recent event has been the sock challenge. Today there is bowling and dinner afterwards. Thanks to Ashley, Kelly B., Lindsay F. for all their hard work on the Social Committee. Sarah N is stepping down and encourages others to volunteer.</i></p>
<b>8.0</b>	<b>Business Arising</b>	<p><b>8.1 Terms of Reference</b></p> <p><i>Debra- the 14 Terms of Reference have been worked on for the past 2 years. Only some minor changes remain, with final version to be done by end of April 2011.</i></p>
<b>9.0</b>	<b>New Business</b>	<p><b>9.1 CUCA Scholarship</b></p> <p><i>Unsure of criteria. More fact-finding required. Decision to be deferred to next Executive along with a vote by Membership if necessary.</i></p>
		<p><b>9.2 Fall Workshop 2011</b></p> <p><i>Will be held October 3 &amp; 4 Delta South Calgary. A planning team is now in place. Currently looking at themes and speakers; more details to come.</i></p>
		<p><b>9.3 Non-Smoking Facilities &amp; Events</b></p> <p><i>Motion by Phi P.: "Alberta Branch Executive is to develop a policy with respect to holding all Branch events in 100% non- smoking facilities". Seconded by Jason M.</i></p> <p><i>Discussion included:</i></p> <ul style="list-style-type: none"> <li>- <i>How many locations in Alberta allow smoking? Only on federal reserves.</i></li> <li>- <i>Some AHS buildings allow smoking. This could be a problem for finding locations.</i></li> <li>- <i>Some hotels allow smoking in rooms.</i></li> <li>- <i>What about smoking being allowed outside?</i></li> <li>- <i>2010 workshop- Exec did look at facility to assess risk.</i></li> </ul> <p><i>Vote: In favour- 21. Opposed- 7. Motion Carried.</i></p>
		<b>9.4 Audited financial report</b>

		<i>Motion to approve audited report by Greg, Seconded by Victor. All in favour, no opposed. Carried.</i>
		<b>9.5 Golf Tournament 2011</b> <i>Branch is looking for volunteers to host; there is a tip sheet for any potential organizers</i>
		<b>9.6 National Finances</b> <ul style="list-style-type: none"> <li>• <i>Discussion regarding CIPHI National finances and the lack of profit made from the last Annual Education Conference.</i></li> <li>• <i>Discussed the possibility of more cost-sharing by the Branches to relieve the pressure put on the National finances.</i></li> <li>• <i>The National Executive Council is looking at ways to reduce expenditures and increase revenue. Consideration is also being given to formal agreement of expectations for Annual Education Conferences.</i></li> </ul>
<b>10.0</b>	<b>Elections</b>	<b>10.1 President</b> <i>Nominees: Jon E. and Jason M.</i> <i>Jason MacDonald elected President, 30 votes to 5.</i>
		<b>10.2 Vice President</b> <i>Nominees: Debra L., Dave F. (declined), Jon E., Jason M. (not part of vote due to being elected President)</i> <i>Jon Elliott elected Vice President, 24 votes to 10.</i>
		<b>10.3 Treasurer</b> <i>Nominee: Marilyn D.</i> <i>Marilyn Dahlgren acclaimed as Treasurer.</i>
		<b>10.4 Secretary</b> <i>Nominees: Nadine N., Ihsan S., Adrea S. (declined)</i> <i>Ihsan Sassi elected Secretary, 23 votes to 13.</i>
		<b>10.5 Arctic Zone Councilor</b> – <i>unsure of status - will need to check with Zone</i>
		<b>10.6 North Zone Councilor</b> – <i>confirmation of Adrea Simmons</i>
		<b>10.7 Edmonton Zone Councilor</b> – <i>vacant- Zone will need to hold an election</i>
		<b>10.8 Federal Zone Councilor</b> – <i>vacant- Zone will need to hold an election</i>
		<b>10.9 Central Zone Councilor</b> – <i>confirmation of Tricia Herridge</i>
		<b>10.10 Calgary Zone Councilor</b> – <i>confirmation of Daria Romanish</i>
		<b>10.11 South Zone Councilor</b> – <i>confirmation of Wayne Quan</i>
<b>11.0</b>	<b>Committee Appointments (appointed at next Executive Meeting)</b>	<b>11.1 Communications-Website</b> – <i>Jeremy V. has expressed interest to continue as chair.</i>

		<b>11.2 Communications- Newsletter</b> – <i>Lance H. interested in continuing as chair. Phi will likely stay as a member.</i>
		<b>11.3 Social</b> – <i>Lena J. interested in being chair, Ashley Y. and Kelly B. as members.</i>
		<b>11.4 Advocacy</b> – <i>Nadine N. interested in continuing as chair, Nicole M. as member, check with other existing members.</i>
		<b>11.5 Membership</b> – <i>Greg Ward interested in continuing as chair, Erin committee member, maybe Daria</i>
		<b>11.6 Environmental Public Health Week-</b> <i>Wayne Q. interested in being chair, Daria R. as member</i>
<b>12.0</b>	<b>Awards</b>	<b>12.1 Daniel Robert Vujevic Promising New Professional-</b> <i>Sarah Yusuf</i>
		<b>12.2 Environmental Public Health Manager</b> – <i>Brian Dalshaug</i>
		<b>12.3 Community Service</b> – <i>Pamela Hodgkinson</i>
		<b>12.4 Medical Officer of Health</b> – <i>Dr. Vivian Suttorp</i>
		<b>12.5 Court Case</b> – <i>Sarah Nunn</i>
		<b>12.6 Innovation</b> – <i>Jeremy Donaldson</i>
		<b>12.7 President’s Award for Outstanding Academic Achievement</b> – <i>Geoffrey Tomko and Jessica Ponto</i>
		<b>12.8 L.E. Stewart</b> – <i>Nick Skippings</i>
<b>10.0</b>	<b>Adjournment</b>	<i>Motion to adjourn at 1:35 pm by Phi P; Seconded by Jason M. Carried.</i>

