

MINUTES
CIPHI Alberta Branch – Fall General Meeting
OCTOBER 26, 2010

*Edmonton Marriott at River Cree Resort
300 East Lapotac Blvd
Enoch, AB*

Attendees (“E” denotes Executive Member, “S” denotes Student)

Manny Ahmad	Tricia Herridge (E)	Sharon Regimbald
Nana Anti-Darkwa (S)	Pam Hodgkinson	Ludmilla Rodriguez
Kelly Bauer	Bill Hohn	DariaRomanish (E)
Megan Behnke	Nana Hutchins (S)	BaldevSandha
Dianne Brownless	Kevin Jeronic	IhsanSassi
Scott Budgell	Lena Jobb	Bonnie Segal
Wayne Button	Angella Kim	Terry Scott
Phil Callbeck	Edwina Kordyback	Keara Shaw
Karen Clarke (E)	Debra Langier-Blythe (E)	Adrea Simmons (E)
Colin Charest	Ryan Lau (S)	Janine Steinkey
Bill Chrapko	Ken Longmore	Precilla Sterling (S)
Gordon Corcoran	Shirley Ma (S)	Erin Teare
Marilyn Dahlgren (E)	Jason MacDonald (E)	Danny Thepsouvanh
Kristen Dykstra	Michelle Macleod	Tony Thepsouvanh
Jon Elliott (E)	Trevor Meiklejohn	Geoffrey Tomko
Carla Eskow	Christina Ngo	Eleanor Tyreman
Jen Fearnough	Sarah Nunn	Patricia Vernon (S)
Mark Fehr	Rob O'Neill	Mike Walsh
David Fong	Claudette Parker-Allotey (S)	Gregory Ward
Lindsay Freistadt	Jessica Ponto	Ashley Yu
Ken Fujioka	Wayne Quan (E)	Sarah Yusuf
Christine Gilham	Lynn Que	Elson Zazulak

1.0	Call to Order	<i>Meeting called to order at 4:34 pm by Debra Langier-Blythe</i>
2.0	In memoriam	2.1 George Froese
3.0	Agenda	3.1 Additions or Deletions to Agenda <i>Addition of item 7.5: Membership</i> 3.2 Adoption of Agenda <i>Motion to adopt agenda by Kevin J., seconded by Jason M. Carried.</i> 3.3 Introductions
4.0	Adoption of Minutes	4.1 Adoption of Minutes of Annual General Meeting – April 24, 2010 <i>Motion to adopt minutes by Erin T., seconded by Ken F. Carried.</i>

5.0	Executive Reports	5.1 President's Report 5.2 Vice President's Report 5.3 Treasurer's Report 5.4 Secretary's Report
6.0	Zone Reports	6.1 Central 6.2 Calgary 6.3 Arctic 6.4 South <i>South Zone Councilor Wayne Q. commended his zone for their disaster response activities during this year's floods.</i> 6.5 Federal 6.6 North 6.7 Edmonton <i>Karen M. of Concordia University College provided an update about new graduate-level certificate programs, and announced there is a Masters degree program to come, pending government approval. Bill C. advised there will be more news to come soon regarding the Senators.</i>
7.0	Committee Reports	7.1 Advocacy 7.2 Board of Certification 7.3 Social 7.4 Newsletter 7.5 Membership <i>Debra L. announced that at 286, this is the highest number of members the Alberta Branch has ever had. Also, members who did not receive a CIPHI pin should contact Membership Chair Greg Ward.</i>
8.0	Business Arising	8.1 Terms of Reference <i>Debra: Terms of Reference for all executive positions and committee chairs- all content is finished, now being reformatted. These will be posted on the Branch website when complete.</i>
		8.2 Fall Workshop 2010 <i>Jason M: Thank you to Karen Emde for all her work. The workshop is beneficial both educationally and financially. Thanks to exhibitors, donors and all other volunteers. There were approximately 180 delegates registered for the workshop this year.</i>
		8.3 Investment Strategy <i>Jon E.: Paperwork for branch investment of funds is completed, and just requires executive signoff, which will occur as soon as possible.</i>
9.0	New Business	9.1 CUCA Scholarship <i>Karen M. made a short presentation CUCA's proposal to the Branch:</i> <ul style="list-style-type: none"> • <i>CUCA requesting \$15,000, with no further financial commitment. A tax receipt will be provided.</i> • <i>Monies to be used to set up an endowment fund for scholarships to be awarded to students in the Environmental Health program.</i> • <i>Award will be \$1000 to one student per year.</i> • <i>Branch can set the criteria for recipients.</i> • <i>All administration of award to be done by CUCA.</i> • <i>There is no deadline for the Branch to decide on participation.</i> <i>Branch Executive will review, develop criteria, etc. and present to the</i>

		<i>Membership at a later date.</i>
		<p>9.2 Auditor Volunteers <i>Ludmilla R. and Edwina K. were recognized for their several years of volunteering as auditors of the Branch financial statements. The Branch is in need of 2 new volunteers for this role. The volunteers must be Members in good standing and can see Marilyn D. for more information.</i></p>
		<p>9.3 Renaming of Promising New Professional Award <i>Jason: The Branch award for “Promising New Professional” has had a name change approved by the executive to “Daniel Robert Vujevic Promising New Professional Award”, in honour of our late colleague Mr. Vujevic from the South Zone. This will be awarded for the first time at the 2011 AGM in the spring.</i></p>
		<p>9.4 Early Bird Membership Draw Policy – update <i>Karen C.: The Early Bird draw winner will now receive his or her winnings on a reimbursement basis, ie. the winner will pay for the AEC, attend, then submit his or her receipt to the Branch for reimbursement of funds.</i></p>
10.0	Adjournment	<i>Motion to adjourn at 5:25 pm by Ludmilla R.</i>

