
Canadian Institute of Public Health Inspectors (Alberta Branch)

Fall General Meeting
October 4, 2001
4:00 p.m.

Members present: Phil Callbeck, Norm Carlson*, Gord Watt, Garth Gosselin, Elmer Spilchen, Bill Hohn, Ken Fujioka, Stephen Parker, Jay Jorgensen*, Darcey Savage, Sharon Milroy, Rita Steinbru, Terry Scott, Koreen Westly, Rick Leyland, Mike Walsh, Debra Langier Blythe, Cheryl Galbraith, Bonnie Segal, Simon Sihota, Ken Dong, Doug Watters, Richard Reive, Sandra Hamilton, Rhian Harrison, Nelson Fok, Shauna Dimock, Craig Nowakowski*, Diane Luka, Pamela Wagner, Karen McDonald, Jeremy Spencer, Joan Elson, Karen Hislop, Susanna Ma, Glenn Jenkins, Richard Ovcharovich, Victor Mah*, Merry Turtiak*

(* Denotes Executive Members)

1.0 Call to Order: 3:50 p.m.

2.0 In Memoriam:
No names brought forward.

3.0 Adoption of the Agenda

3.1 Additions/Changes to the Agenda

9.3 L.E. Stewart Award

9.4 Alberta Branch Swimming Pool Manual Review

Mr. Darcey Savage moved acceptance of the Agenda. Mr. Stephen Parker seconded. Motion carried.

4.0 Adoption of the Minutes of the Previous Meeting: March 24, 2001

Mr. Stephen Parker moved acceptance of minutes. Councillor Jay Jorgenson seconded. Motion carried

5.0 Business Arising

5.1 National Education Conference 2003

Preparations are underway with Bill Hohn and Shauna Dimock as co-chairs. Location of the conference has been narrowed to location in the westend. Volunteers are still needed please contact Shauna Dimock if interested.

5.2 Alberta Branch Presidents' Outstanding Achievement Award – Concordia Scholarship

The Protocol has been completed and available for circulation at Branch Workshop table or on the Branch website. Councillor Norm Carlson has spearheaded project and completed the protocol, we thank him for this work on this project.

Presentation was made to the Alberta Branch of \$3682.85 towards the Concordia Scholarship from the revenues of the 1999 & 2000 Alberta Branch Workshops.

5.3 Finance Committee

Two members have stepped forward to be members on this committee; Sharon Milroy and Susanna Ma. The chair of this committee will be Treasurer Keith Lee.

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- 5.4 Website Clearinghouse Update
Past-President Dan Richen is continuing to assess what requirements would be needed on our website to support this clearinghouse. The Council of Managers is also involved in creation of this clearinghouse.
- 5.5 Constitution & By-law Changes
Secretary Merry Turtiak is still in the process of completing the bylaws and having them approved under the Society's Act.
- 5.6 Alberta Public Health Association Conference – Red Deer
President Victor Mah reported that our booth was set up and received a good response with lots of positive feedback. In the document Public Health in Alberta: A Proposal for Action; Environmental Health is referenced in the legislation section and will be presented to Alberta Health & Wellness to aid in promoting public health throughout the province. Although Environmental Health is not specifically mentioned the focus of this report is move towards community health versus acute care.
- 5.7 Public Health Act Change Request
President Mah reviewed this issue where the membership has requested a change to the Public Health Act to allow for recovery of legal costs to the RHA from prosecutions of offenders of the Act and Regulations. When the Public Health Act does come up for review, the Alberta Branch will support this change.
- 6.0 Executive Reports
 - 6.1 President – **President Mah moved acceptance. Debra Langier-Blythe seconded. Motion carried.**
 - 6.2 Vice President – no report
 - 6.3 Treasurer – **Mr. Terry Scott moved acceptance. Ms. Sandra Hamilton seconded. Motion carried.**
 - 6.4 Secretary – **Secretary Turtiak moved acceptance. Mr. Bill Hohn seconded. Motion carried.**
- 7.0 Zone Reports
 - 7.1 Arctic – **Councillor Craig Nowakowski moved acceptance. Mr. Bob Mowat seconded. Motion carried.**
 - 7.2 Northern – **Secretary Turtiak moved acceptance. Ms. Bonnie Segal seconded.**
Changes to the report:
 - 1 Ms. Segal moved to Peace River from Iqaluit
 - 2 Mistahia Health Region has taken the majority of Chinchaga area.**Motion carried.**
 - 7.3 Capital – **Councillor Karen Hislop moved acceptance. Mr. Bill Hohn seconded. Motion carried**
 - 7.4 Central – **Councillor Jay Jorgenson moved acceptance. Mr. Phil Callbeck seconded. Motion carried.**
 - 7.5 Calgary – **Councillor Carlson moved acceptance. Councillor Nowakowski seconded.**
Additions to the report:
 - 1. New employees: Mr. Simon Sihota and Mr. Pierre DenaultChanges to the report:
 - 1. Debra Mooney is working for Alberta Health & Wellness not Capital Health**Motion carried.**

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7.6 Southern – **President Mah moved acceptance. Mrs. Shauna Dimock seconded.**

Additions to the report:

1. Resignation of Councillor Dave Brown.

Motion carried.

8.0 Committee Reports

8.1 Communication – **President Mah moved acceptance. Mr. Elmer Splichen seconded.**

Motion carried.

8.2 Board of Certification – no report submitted

8.3 Membership – **Mr. Richard Ovcharovich moved acceptance. Mrs. Shauna Dimock seconded. Motion carried.**

8.4 Social – no report submitted. President Mah verbally reported about the success of the Branch Golf Tournament.

8.5 Continuing Education (Fall Workshop) – **President Mah moved acceptance of Workshop Treasurers' report. Mrs. Karen Hislop. Motion carried.**

Presentation of \$3892.61 was to the Alberta Branch from profit share of the Branch Workshop.

8.6 Issues – **Mr. Glenn Jenkins moved acceptance. Mr. Jay Jorgenson seconded. Motion carried.**

8.7 Concordia Advisory – **President Mah moved acceptance. Mrs. Shauna Dimock seconded. Motion carried.**

8.8 Alberta Public Health Association - no report submitted; committee terms of reference are finished.

8.9 Council of Manager Environmental Health – **President Mah moved acceptance. Mr. Terry Scott seconded. Motion carried.**

9.0 New Business

9.1 Issues Committee Appointment

9.1.1 Committee chair is Mr. Glenn Jenkins. If any member has issues they would like to be discussed whether external or internal to the Branch please forward your issues to Mr. Jenkins. Committee members are also needed.

9.2 Volunteer Auditors

Mr. Phil Callbeck and Ms. Sandra Hamilton have stepped forward as auditors.

9.3 L.E. Stewart Award Recipient

Mr. Nelson Fok and Mr. Bill Hohn nominated Mrs. Shauna Dimock. **Motion carried.**

9.4 Alberta Branch Swimming Pool Manual Review

Mr. Greg Thibault has updated the Branch Swimming Pool Course and sent it out for review. Ms. Cheryl Galbraith, Mr. Bill Hohn, Councillor Carlson, Councillor Jorgensen and Secretary Turtiak requested copies of the course for review by November 16, 2001.

10.0 Adjournment: Councillor Carlson moved for adjournment. Mr. Ken Dong seconded. Motion carried.

Canadian Institute of Public Health Inspectors (Alberta Branch)

President's Report
Fall General Meeting - Edmonton

October 4, 2001

I hope everyone had a great summer and that you were able to make it to the 67th Annual CIPHI National Education Conference in Winnipeg, Manitoba (June 3-6). Highlights from the Annual General Meeting were as follows:

Financial Report

The National Executive has been able to purchase two short term GICs to date each valued at \$15,000. This was a start by the Executive to comply with a motion that was made by the membership in Vancouver to place \$50,000 in GICs by 2003. The net income as of Dec 31, 2000 was \$40,981.85.

Membership Report

The National Executive has established a protocol for a 50 Year Member, which is effective immediately. If you know of any one who has established such an achievement please forward their names to the Branch President.

International Federation of Environmental Health (IFEH)

The National Executive is still looking to pursuing a bid to host the 2008 IFEH World Congress Conference in Vancouver. The membership had approved a motion in Vancouver to spend up to \$3000 in trying to secure the conference. The NEC and the 2000 Vancouver Conference Committee have been trying to convince the IFEH why Vancouver Canada would be an idea spot (the other contender is Australia who has already hosted a World Congress conference whereas Canada has not). A delegation will be travelling to San Diego in 2002 to make one final pitch and to find out if CIPHI was successful.

General Liability Insurance/Bonding

The National Executive will be proceeding to purchase General Liability Insurance. This will cover the Branches & its members from liability during a CIPHI or Branch event (i.e.: you're at a Branch golf tournament and some hits you from behind with a golf cart because they were drunk. You decide to sue the Branch and if we were found at fault by a judge our insurance carrier may be able to cover the lawsuit). For one million dollars it will cost CIPHI approximately \$1000, which is to be shared equally amongst the Branches base on membership in each Branch.

Bonding is to cover the CIPHI in the event financial funds are missing. This covers those who have signing authority, Executive Director and Executive Assistant. This cost \$500 for \$50,000 bonding.



Box 1674
Drumheller, Alberta
T0J 0Y0

ab-ciphi@telusplanet.net

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Membership Dues

The National Executive is looking to increase the dues in 2003 by \$10 in every province. This will be likely put forth at the next AGM in 2002. **In Alberta the current dues for 2001 is \$115 (\$65 goes to CIPHI and \$50 comes back to the Branch with the proposed dues increase ... \$75 goes to CIPHI and \$40 comes back to the Branch activities).**

Sabbatical Exchange

This is still a go for July 2002. The exchange will take place between a CIPHI member and a NEHA member. Members of the NEC or academic members cannot apply. The 2-week all expense paid exchange is sponsored by UL & NSF.

Postal Address Change

CIPHI's new postal address is
PO Box 75264
White Rock Postal Outlet
White Rock, BC
V4B 5L4

This is to increase the turn around time in correspondence to mail and reduce postal costs. This is effective immediately.

Merchandising

CIPHI has put together men's and women's golf shirts. Golf Shirts come in Navy or Sand colour with the CIPHI logo (the maple leaf logo) stitched on the left side of the shirt. Golf shirts can be purchased through the Executive Assistant (Debra Losito) for \$55 dollars.

CIPHI Conference – Future Direction

The NEC has taken on a more hands on approach in ensuring future CIPHI conferences are more successful both financially and educationally. For all future conferences the NEC will now look after sponsorships for the Awards Luncheon, Offsite event, President's Banquet and the Opening Keynote Speaker. The NEC will enter negotiations with NSF, PCO & UL to try to secure long-term sponsorships for our conferences. There will be a split on profits for these sponsors of 70% CIPHI and 30% Branch.

The Executive Assistant will also handle all registration duties for the conference (i.e.: printing name tags, tickets, handling registration booth throughout the conference, credit card transactions, etc).



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NEC Past President

Mr. Charlie Young is retiring from the academic community and has regrettably informed the NEC he will no longer hold the office of Past President. Thus, the NEC has re-appointed Mr. Dean Sargent as Past President.

If you have any questions on the above issues or any other matter please contact myself. I look forward to seeing everyone in Edmonton at the Fall Annual General Meeting.

Respectfully,
Victor Mah
President, Alberta Branch



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Canadian Institute of Public Health Inspectors (Alberta Branch)

**C.I.P.H.I. (ALBERTA BRANCH)
TREASURER'S REPORT FOR THE PERIOD**

2000 SEPTEMBER 01 – 2001 AUGUST 31
(UNAUDITED)

| | |
|--|----------------------------|
| <u>ACCOUNT BALANCE 2000 SEPTEMBER 01</u> | <u>\$ 24,127.33</u> |
| <u>REVENUE</u> | |
| Membershi p Dues | \$ 6,113.00 |
| Interest/Investments | \$ 457.92 |
| Rei mbursements | \$ 646.40 |
| Awards/Tournaments/Soci al | \$ 3,189.00 |
| Promoti on I tems | |
| - Thermometers | <u>\$ 17,137.50</u> |
| Total Revenue | <u>\$ 27,543.82</u> |
| <u>EXPENDI TURES</u> | |
| Admi ni strati on Expendi tures | |
| - Phones | \$ 429.97 |
| - Offi ce Suppl ies | \$ 120.56 |
| - Postal /Couri er | \$ 582.33 |
| - Al berta Branch News | \$ 196.77 |
| - Banki ng Servi ces | \$ 206.25 |
| - General Admi ni strati on | \$ 229.68 |
| Nati onal Executi ve Meeti ngs | \$ 1,239.63 |
| Branch Executi ve Meeti ngs | \$ 667.11 |
| Board of Certi fi cati on Meeti ngs | \$ 986.78 |
| Provi nci al EHS Meeti ngs | \$ 41.50 |
| Other Meeti ngs | \$ 138.75 |
| Nati onal Conference Acti vi ti es | \$ 200.00 |
| Branch Conference Acti vi ti es | \$ 76.20 |
| Promoti on Sal es | |
| - Thermometers | \$ 12,191.58 |
| - Pens | \$ 1,228.36 |
| - AAMFES Membershi ps | \$ 1,500.00 |
| Awards/Tournaments/Soci al | \$ 3,619.10 |
| Donati ons | \$ 280.00 |
| Rei mbursements | \$ 750.00 |
| Large Equi pment Purchases | <u>\$ 4,799.98</u> |
| Total Expendi tures | <u>\$ 29,484.55</u> |
| <u>ACCOUNT BALANCE 2001 AUGUST 31</u> | <u>\$ 22,186.60</u> |
| <u>TERM DEPOSITS</u> | <u>\$ 10,727.58</u> |
| <u>BRANCH WORKSHOP ACCOUNT BALANCE 2001 AUGUST 31</u> | <u>\$ 13,733.29</u> |
| <u>INVENTORY (357 Thermometers)</u> | <u>\$ 2,100.95</u> |

Respectfully Submitted,
Keith Lee
Treasurer, CIPHI (Alberta Branch)
2001 September 20



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T0J 0Y0

ab-ciphi@telusplanet.net

Canadian Institute of Public Health Inspectors (Alberta Branch)

**Secretary's Report
Fall General Meeting – Edmonton
October 4, 2001**

The Branch by-laws have been revised and a new copy will be provided to every member when the Fall General Meeting Minutes are circulated. Please review these by-laws, as these are the rules this Branch is to follow when conducting Branch and Institute business. If you have any questions or concerns about these by-laws, please contact a member of the Executive.

Email is the technology of choice as it is convenient, easy to use and inexpensive. For most members of the Alberta Branch I do have an email address, however if your address changes or you would prefer hard copies of correspondence, please get in touch and the appropriate change will be made. For the new Concordia students, please ensure your class representative provides me with a list of your email addresses so Branch information can be circulated to you.

Looking forward to seeing you at the Fall General Meeting and 2001 Branch Workshop!

Respectfully submitted,
Merry Turtiak, B.Sc., CPHI(C)
Alberta Branch Secretary

Canadian Institute of Public Health Inspectors (Alberta Branch)

Arctic Zone Report

Fall General Meeting – Edmonton

October 4, 2001

It has been a relatively quiet summer in the Northwest Territories and Nunavut. The summer has however brought about some vacancies throughout both territories. The Inuvik region is looking for 2 EHO's with the departure of Bill Wrathall and Eric Bergsma, while Nunavut is trying to fill 2 vacant positions on Baffin Island.

A Public Health Advisory was issued in August regarding the consumption and harvesting of Shellfish in Koojesse Inlet in Nunavut. This was done to correspond with the three lowest tides of the season when local people enjoy digging clams. Koojesse Inlet receives the discharge from the City's sewage lagoon and despite large tidal movement the flushing action is very slow. The size of the tides are second only to the Bay of Fundy.

In the Northwest Territories, a number of initiatives are being undertaken by the Territorial Government including the creation of an intergovernmental committee on water issues, a water quality database, an audit of all water systems by government engineers, and an exploration of a mandatory certification program for water treatment plant operators.

That's all for now, from above the 60th...

Respectfully submitted,
Craig Nowakowski
Arctic Zone Councillor

Canadian Institute of Public Health Inspectors (Alberta Branch)

Northern Zone Report
Fall General Meeting – Edmonton
October 4, 2001

The Northern Zone has had an active summer with many staff changes and regional borders being redefined. Regretfully Raymond DeSmit has resigned as Northern Zone Councillor due to his move to a position with the Westview Regional Health Authority. The Northern Zone members thank him for his commitment and time in organizing the many successful workshops and meetings throughout the region. Best wishes to you and your family in Stony Plain Ray!

Northwestern: Art Bingham is recovering from his recent illness and will be back working fulltime hours soon. During his absence, Stan Sherman and Bill Irwin had assisted the Health Region by providing services and introducing the region to the benefits of technology. A new second position is available with High Level and information regarding the position is on the National Website.

Northern Lights: Staffing has increased to three inspectors with the addition of Darcy Garchinski from Hay River and Sunil Beeharry from Saskatchewan. Welcome to the Northern Zone! Major reorganization has occurred within the Environmental Health Services program with infectious disease control and hospital food services (patient and non-patient) areas being returned to the program.

Peace: This region was fully staffed for a short time with the introduction of Bonnie Segal from Inuvik. However, Christine Zaporzan has departed from Peace River to move to Edson with the Westview Health Region. Mistahia Health Region was lending a helping hand in the form of Jeremy Spencer, due to the staff shortages. A recent Executive Officer's order was upheld at appeal regarding the failure of a private sewage system in a rental dwelling. The regional boundaries were amended to trade the communities of Grimshaw and Berwyn from Mistahia for the entire Chinchaga region.

Keeweenok Lakes: No staff changes have occurred in the region since the addition of Rob Kielly as Environmental Health Manager. A court case is expected to go forward on October 30th after many delays, with a repeat offender with a long list of previous issues and concerns. This region will be hosting the next Northern Zone meeting scheduled for November 1& 2 with a variety of topics being discussed. Any members interested are welcome to attend and are to contact Rob Kielly for more information.

Mistahia: The region experienced a few boil water advisories for the communities of Grande Prairie and Hines Creek. The appeal board upheld an Executive Officer's order involving the permitting of a water hauler. As stated, the region lost Raymond DeSmit to Westview and is currently on the hunt for a replacement. The cats were not allowed to play while the boss took a well-deserved vacation to Australia and were kept busy during the summer season under the observation of Elmer Spilchen.

Respectfully submitted,
Merry Turtiak
Acting Northern Zone Councillor

Canadian Institute of Public Health Inspectors (Alberta Branch)

Capital Zone Report
Fall General Meeting – Edmonton
October 4, 2001

Staff News

Things have been busy for the Capital region since our last report: There are no new faces in Environmental health at this time. The full-time positions that were filled by; Sami Tawfik, Rhian Harrison, and Bill Chrapko were replaced by 4 practicum students this summer: Sara, Simon, Pierre and Doug. Sharron Milroy recently returned to the St. Albert office full-time (off maternity leave after having a baby girl); and Pamela Wagner is leaving on maternity leave any day! Congratulations to Lance Honish and Nyall Hislop who have bravely (or foolishly) returned to school part-time to pursue Masters Degrees in Epidemiology. Good luck!

Workshops/Conferences

Info-shares continue to be held the first Tuesday of the month for those wishing to attend. Special thanks goes to Nelson Fok who, despite his busy schedule, continues to organize these sessions.

Once again, it would appear the Alberta Branch Fall Workshop is an overwhelming success. Over 100 persons have enrolled this year and the Health Minister, the Honourable Gary Mar has again agreed to open the event. On behalf of the Executive, I would like to thank all committee members for their hard work!

Projects

Several projects have been undertaken by the CHA over the past year:

1. Food safety of home canned, pickled products in Edmonton's Farmer's Markets – Steven Yi
2. Sushi rice perishability study – Diane Luka
3. Meat product safety: with AAFRD, U of A and CFIA
4. IEQ investigation of fungal contaminants in Edmonton public schools – Steve Probert with Edmonton Public Schools and Edmonton Catholic Schools.
5. IEQ investigation of fungal contaminants in Elk Island public schools – Steve Probert with Elk Island PS Board.
6. IEQ investigation at Ardrossan Elementary School – Tony Mak, Steve Probert and Elson Zazaluk with Elk Island PS Board.
7. Fort Saskatchewan air shed study – Steve Probert with Fort Air Partners and U of A.
8. Whitemud freeway ambient air study: AEP
9. Blue-green algae in recreational lakes – Cheryl Galbraith and Rick Leyland.
10. Water jug study: U of A Food/Nutrition Services
11. Hawrelak Park water quality study:
12. Waterborne Diseases surveillance: U of A, Epcor, City of Boston, Boston Utility
13. Water infrastructure failure workshop (2002): U of A, Epcor, US EPA, LCDC, CDC
14. VRE infection control audit – Tony Mak, Lance Honish, Elson Zazaluk
15. Sprout outbreak case-control study – Lance Honish
16. Prevalence to exposure to Giardia and Crypto in Alberta: Provincial Lab, AHW

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17. PCBs in breast milk
18. Salmonella DT 104 – Ingrid Zazaluk

Noteworthy Experiences & Events

As always, things have been extremely busy in the Capital Zone over the past several months:

- Court cases are now being posted on the CHA website along with the EOO and Unfit for Human Habitation Orders.
- An illegal home-based operation was charged after several warnings, including an EOO, NOT to manufacture samosas out of his residential garage. Mr. Samosa plead guilty and was fined \$3300.00.
- Owners of Lee Yuen Restaurant appealed their \$20,400.00 fine, and court Order to comply with Public Health Regulations. Appeals court upheld the original judges decision, and awarded full costs for the hearing to the CHA: \$2500.00 which will be paid \$100.00/month for the next 2+ years.
- Built environment staff are continuing to work closely with Safety Codes Officer's, the Fire Department and the Edmonton City Police as part of the Safe Housing Program. Built Environment has obtained several Court of Queen's bench Order's in the past few months to allow them into building unobstructed by difficult landlords. Several cases related to housing issues are awaiting trial and/or hearings at this time: plea hearings are scheduled for Oct. 17 and 25, 2001; a court case will be heard Oct.18, 2001; and charges are pending against several others.
- A number of PHAB Appeals occurred for Built Environment over the past several months; 2 were upheld without changes, and 2 more were upheld with slight changes to the timeframes specified.
- Food Protection, Built Environment and Rural groups were extremely busy with the 2001 Championships this summer. 1,500 athletes from over 200 countries were in town to compete with an estimated 500,000 spectators and 2,500 media representatives. Every hotel, public pool, major tourist facility and restaurant in the city was inspected prior to the event, with training, lodging, and event sites being closely monitored for the duration of the games.

Respectfully submitted,
Karen Hislop
Acting, Capital Zone Councillor

Canadian Institute of Public Health Inspectors (Alberta Branch)

Central Zone Report

Fall General Meeting – Edmonton

October 4, 2001

Much activity is happening within the Central Zone right now, with respect to Health Authority Elections on October 15, and regional boundary changes. Several regions have already begun the transition. It also seems that court cases involving inspectors were quite prevalent over the summer, with some cases still to be presented.

ASPEN: The region lost the Fox Creek area, known for its numerous trees and work camps, to Mistahia Health Region, who will now cover the area from Grande Prairie. In return, however, the region has grown along its eastern border, with the transfer of some area from Lakeland Health Region. Warren Boychuk was included in the package, and will be working in the Gibbons office.

Throughout the region, inspectors are dealing with many housing and sewage disposal complaints, with Executive Officer's Orders being issued in most cases – 16 Orders in 3 months in the Morinville area alone. One housing Order went to the Court of Queen's Bench, resulting in an extension of the compliance date, and cost recovery to Aspen from both owner and tenant for the proceedings. Vacuum trucks have been found disposing of sewage into ditches or grassland, without Alberta Environment approval, as local lagoons are either full or too far. Local municipalities were not happy when they were advised of their responsibility, and associated liability, for submitting water samples from public wells and beaches. One final point, one person received Rabies IG after being bit by a dog that was bit by a fox – both the dog and fox died during the observation period.

CROSSROADS: The region has grown; it now includes several Indian Reserves from David Thompson as part of boundary changes. Professional staff are now part of Health Sciences Association of Alberta (HSAA). A new inspector position was created in Wetaskiwin; Judy Fitzpatrick filled the position, leaving the Drayton Valley office open for recruitment at this point. Lucy Beck is involved with Flu Pandemic meetings and presentations, as are many health authorities.

DAVID THOMPSON: No report received.

EAST CENTRAL: Professional staff are now part of HSAA, after voting to leave AUPE. Greg Ward is working in the Vermilion office. He and his wife moved there a few months back, from Newfoundland. Welcome to Alberta, Greg. A hotel was brought to court over contravention (93 days worth) of a closure Order – in the end, fines totalled \$10,000, with both the individual owner and the corporation responsible each being fined \$5,000. Outdoor summer events such as rock concerts and music festivals kept inspectors busy, even having them work on the weekends – at least the weather was co-operative.



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T0J 0Y0

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LAKELAND: Regional boundaries were affected by health authority elections. As mentioned, Warren Boychuk will be working with Aspen as of October 1. Otherwise, nothing was reported.

WESTVIEW: A recent review of the Environmental Health Program has brought forward recommendations to the Health Authority that will hopefully be incorporated over the next few years. Two new inspector positions were created this summer, and were subsequently filled with a Northern Zone style. Raymond DeSmit (from Mistahia) in Stony Plain, and Christine Zaporzan (from Peace) for Edson, will start in WestView on October 1.

The region has been, and will be, involved in legal action needed in enforcing Public Health legislation. A court order was issued for a rabies investigation to allow inspectors to verify the health status of a dog; the animal was dead and buried on its owner's property and had to be removed. The owner of the dog was fined for obstruction, and was required to pay the Authority's legal fees, over \$2,000. A second court case will be heard on December 15 regarding a housing complaint investigation; a court order was obtained for enforcement of several Executive Officer's Orders against the owner that were previously ignored.

Respectfully submitted,
Jay Jorgensen
Central Zone Councillor
26 September 2001

Canadian Institute of Public Health Inspectors (Alberta Branch)

Calgary Zone Report
Fall General Meeting – Edmonton
October 4, 2001

Regrettably, the Calgary Health Region has lost Debra Mooney to Capital. However, we have gained a few new staff, including Norm Kruesel and David Crowe (from Palliser). Asish Mohapatra, a non-PHI, has been hired for 6 months to update the IAQ Manual. A few of our staff have suffered name changes: Pauline Jackson (nee Henry), Jean Bailey (nee Hjelt) and Joan Fung (nee Ing). Gary Butler has now been with the agency for over 35 years, longer than many of our members have been alive.

Calgary Health Region has seen fit to move the Environmental Health Program to 2 different floors of Centre 15, 1509, Centre Street SW, Calgary. We are located on 4th Floor (Specialized) and 6th Floor (Field). Small meeting rooms are available on both floors and larger meeting rooms are available on the Main Floor.

Calgary Health Region is still experiencing substantial growth, with the population now verging on 1 million. The agency has just announced cost cutting measures due to projected budget deficits. The region now spends about 1.3 billion dollars a year and projects a 200 million dollar deficit in the upcoming fiscal year, much of it due to new infrastructure. Given these numbers and the expected declines in provincial, national and international economies, our involvement in upcoming Branch activities will likely not improve in the near term.

Calgary Zone still has only 11 members. A few new staff suggest that they will become members, but we will have to wait and see. No recent zone meetings have been held, but a meeting is tentatively scheduled for late October. It will likely be conducted immediately before the October 25th In-service, which hosts Robert O'Neill to speak on Court of Queen's Bench Orders.

Respectfully submitted,
Norman Carlson
Calgary Zone Councillor



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Canadian Institute of Public Health Inspectors (Alberta Branch)

**Southern Zone Report
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Overview:

There has been a few staffing changes with the South. David Crowe has left Medicine Hat for Calgary and Student PHI, Phi Phan has been hired in Taber and we welcome him to the South.

Conferences:

Unfortunately, our Southern Info Share did not occur on a timely basis to be included. Some members from the Mountainous areas of Alberta (including Aspen) attended a “water” workshop with reps from Idaho and Montana in Fernie, B.C.

Other Business:

I am forced to hang up my desire to play a significant role within the Institute. I have included my resignation letter with this report. I am willing to fill the role until another Zone Rep is selected among my peers in the South.

Sincerely,
David Brown
Southern Zone Councillor

Canadian Institute of Public Health Inspectors (Alberta Branch)

Communications Committee Report
Fall General Meeting – Edmonton
October 4, 2001

The Communications Committee consists of Keith Lee and myself, and our activities include producing the Alberta Branch News and maintaining the Alberta Branch web site (www.ciphi.ab.ca).

Due to other commitments, Keith and I have decided to step down as publishers of the newsletter. We have been putting out the Alberta Branch News for many years and feel it is a worthwhile mechanism for communicating with the membership. However we are no longer able to commit the time and effort necessary to produce a quality newsletter. If the Executive feels that the newsletter should be continued, we will provide our expertise to any group interested in taking on responsibility for publishing the Alberta Branch News.

We have been more active in maintaining the Branch website. With the continued increase in the number of members who have Internet access, our website has become the primary mechanism for timely communication as to the activities and events of the Alberta Branch. It is possible to upload announcements of events, minutes to meetings and other information that would be of interest to the membership. As a result, the web site could replace the newsletter; however we cannot neglect those members who do not have Internet access.

As well, the web site will only be as good as the information provided to us. When people provide us with material in electronic format, it is relatively easy to convert it to an appropriate format for the Internet. It is the responsibility of people who wish material added to the web site to provide Keith or me with that material in electronic format.

Over the next six months we propose to establish sections of the site that are only accessible to members; this is proving to be somewhat more complicated than originally envisioned. One component could be a section serving as a repository for documents and public information used by local EHS programs; documents will be converted to Adobe PDF format, so that the RHA who produced the document will maintain control of the content. Another section will serve for posting announcement of vacancies; as this section would only be accessible to members, RHAs wishing a wider distribution would be directed to the Position Place, hosted by the National.

Although we are stepping down as publishers of the newsletter, we hope to be able to provide a greater focus on the Branch web site. Thank you for your consideration and assistance.

Respectfully submitted,
Dan Richen



Box 1674
Drumheller, Alberta
T0J 0Y0

ab-ciphi@telusplanet.net

Canadian Institute of Public Health Inspectors (Alberta Branch)

**Concordia University College of Alberta
Professional Advisory Committee Report
Fall General Meeting – Edmonton
October 4, 2001**

The last meeting of the Advisory Committee was held on November 23, 2000 at the Gold Bar Campus in Edmonton. Highlights from that meeting were mentioned in my March 24, 2001 report. A meeting was scheduled for the Spring of 2001 but it was cancelled. The next meeting is scheduled for November 9, 2001 at the Gold Bar Campus.

The Environmental Health Degree Program has been officially approved by the Private Colleges Accreditation Board and it is to commence on May 1, 2001. The differences between the existing program and the new program include a newly applied research project and the addition of a summer semester.

The Student Representative for Concordia for 2000/2001 academic year, Mr. Phi Phan, brought to the committee's attention that when students approached PHIs at the Alberta Branch 2000 Fall Workshop, they were not treated with a great deal of respect when attempting to network. The students felt they were not well received and were discouraged.

The Branch has completed the protocol for the President's Outstanding Achievement Award. The criteria, protocol for application and an application form are available in PDF format on the Alberta Branch website at www.ciphi.ab.ca.

Respectfully submitted,
Victor Mah
President, Alberta Branch

Canadian Institute of Public Health Inspectors (Alberta Branch)

Council of Managers – Environmental Health Committee Report
Fall General Meeting – Edmonton
October 4, 2001

Highlights from the Council of Managers – Environmental Health meeting on May 2 & 3, 2001 at the Eastwood Public Health Centre in Edmonton:

- Alberta Health and Wellness has appointed Mr. Art McIntyre as the Deputy Minister of Health.
- The Advisory Committee on Certification in Food Sanitation and Hygiene is piloting a provincial examination with the Calgary Regional Health Authority. The exam is 50 multiple choice. Post secondary institutions such as SAIT, NAIT, and Red Deer College will have the examination keys. All managers and the Branch voted in favour of the RHAs monitoring the exams for private companies who wish to write the exam.
- Elections were held and the results are as follows:
 - Chairperson: Dan Richen
 - Vice Chairperson: Robert Keilly
 - Northern Representative: Jim Meagher
 - Southern Representative: Peer Mikkelsen
- Representative from both North & South Provincial Laboratory were present requesting feedback on services provided by the lab.
 - Provincial Labs will cease reporting the chlorine and pH levels for pools. The managers agreed it was not essential and only a few RHAs actually use it as part of their monitoring process.
 - HPC testing is only reported on all disinfected distribution systems and not on provide systems unless request by a PHI.
 - RHAs only want emergency notification when a sample has TC/FC and not background growth.
- The council has developed a draft report titled “Common Reference System and Operational Guidelines for Alberta Regional Health Authority Environmental Health Programs” which is in its final stages. A final document should be ready for publication this fall.
- The next meeting date is October 25 & 26, 2001 in Calgary.

If you would like further details on the above information or other issues discussed at the meeting please do not hesitate to contact me.

Respectfully submitted,
Victor Mah
President, Alberta Branch



Box 1674
Drumheller, Alberta
T0J 0Y0

ab-ciphi@telusplanet.net

Canadian Institute of Public Health Inspectors (Alberta Branch)

**Issues Committee Report
Fall General Meeting - Edmonton
October 4, 2001**

The issues committee has not met since I took over the post of Issues Committee Chair in the spring of 2001.

Therefore, I do not have anything significant to report at this time.

If any members have a issue that they believe should be examined by the issues committee, or if you would like to be a part of a committee to examine an issue, please contact myself, or forward your issue/name to your zone councillor or any executive member.

Respectfully submitted,
Glenn Jenkins
Issues Committee Chair



Box 1674
Drumheller, Alberta
T0J 0Y0

ab-ciphi@telusplanet.net

Canadian Institute of Public Health Inspectors (Alberta Branch)

Continuing Education Committee Report
Treasurer's Report for the Period
2000 September 01 – 2001 June 29

Account Balance – 2000 September 01 \$ 5899.60

- Minus Term Deposit 1999 Concordia Fund \$1800.00

Total \$ 4099.60

Revenue 2000 Fall Workshop

| | | | |
|------------------------------|----|----------|--------------------|
| Accrued interest | \$ | 59.38 | |
| Registration – 2000 Workshop | \$ | 10690.00 | |
| Sponsorship – 2000 Workshop | \$ | 4625.00 | |
| TOTAL REVENUE 2000 | | | \$ 15375.38 |

Expenditures 2000 Fall Workshop

| | | | |
|--------------------------------|----|---------|-------------------|
| Administration | \$ | 306.12 | |
| Branch Zone Activities | \$ | 213.23 | |
| Other Meeting Expenses | \$ | 277.83 | |
| Promotional Items Expenses | \$ | 250.00 | |
| Honoria Expenses | \$ | 1712.00 | |
| Other Expenses | | | |
| - Banquet Room | \$ | 250.00 | |
| - Aramark – Coffee Breaks | \$ | 933.69 | |
| - U of A Catering | \$ | 1206.64 | |
| - Campus Towers | \$ | 176.96 | |
| - Signage | \$ | 107.00 | |
| - Cancelled registrations | \$ | 150.00 | |
| TOTAL EXPENDITURES 2000 | | | \$ 5583.47 |

PROFIT 2000 (not including interest) \$ 9731.53

PROFIT SHARING 2000

| | |
|--------------------------|-----------|
| 40% Workshop Committee | \$3892.61 |
| 40% CIPHI Alberta Branch | \$3892.61 |
| 20% Concordia Fund | \$1946.30 |

Account Balance – 2001 June 29

| | |
|--------------------|-------------------|
| 1999 Profit | \$ 4099.60 |
| <u>2000 Profit</u> | <u>\$ 3892.61</u> |
| TOTAL | \$7992.21 |

Respectfully submitted,
Sharon Milroy, B.Sc., CPHI(C)
Treasurer, Alberta Branch Workshop Committee
2001 October 4

Canadian Institute of Public Health Inspectors (Alberta Branch)

Membership Committee Report
Fall General Meeting – Edmonton
October 4, 2001

The following table shows the 2001 membership information as provided by the National Executive Director of Records dated July 18, 2001.

| Zone | Regular | Retired | Student | Affiliate | Life | Total |
|-------------|----------------|----------------|----------------|------------------|-------------|--------------|
| Arctic | 10 | 0 | 0 | 0 | 0 | 10 |
| North | 12 | 0 | 2 | 0 | 0 | 14 |
| Edmonton | 31 | 2 | 14 | 9 | 0 | 56 |
| Central | 24 | 2 | 0 | 0 | 0 | 26 |
| Calgary | 12 | 2 | 1 | 0 | 0 | 15 |
| South | 16 | 2 | 0 | 0 | 1 | 19 |
| | 105 | 8 | 17 | 9 | 1 | 140 |

compared to October 2000

| Zone | Regular | Retired | Student | Affiliate | Life | Total |
|-------------|----------------|----------------|----------------|------------------|-------------|--------------|
| Arctic | 12 | 0 | 0 | 1 | 0 | 13 |
| North | 13 | 0 | 0 | 0 | 0 | 13 |
| Edmonton | 29 | 2 | 12 | 10 | 0 | 53 |
| Central | 24 | 2 | 1 | 0 | 0 | 27 |
| Calgary | 11 | 1 | 2 | 2 | 0 | 16 |
| South | 19 | 2 | 0 | 0 | 1 | 22 |
| | 108 | 7 | 16 | 13 | 1 | 145 |

Overall, membership has dropped from last year by 5 members, however, the number of Alberta Branch Members is still very impressive.

Thanks for your commitment and support of the Alberta Branch CIPHI.

Richard Ovcharovich,
Membership Coordinator