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Canadian Institute of Public Health Inspectors (Alberta Branch)

**Fall General Meeting  
Alberta Branch  
Canadian Institute of Public Health Inspectors  
November 3, 1999**

1. Call to Order  
President Richen opened the meeting at 3:40
  
2. In Memoriam:  
A moment of silence was held to recognize Trevor Walker
  
3. Adoption of the Agenda  
Bill Hohn moved adoption of the agenda as amended. Seconded by John O'Laney. Carried
  
4. Adoption of Minutes of March 4, 1999 Meeting  
Bob Mowat moved acceptance of the minutes as presented. Seconded by Phil Callbeck. Carried
  
5. Business Arising
  - a) Memorabilia  
Victor explained about the golf T-shirt order
  
  - b) CIPHI financial issues  
Motion from Spring General Meeting to offer financial assistance to the NEC, subject to improved accounting principles and responsibilities. NEC has determined that assistance was not required, and that sound accounting procedures were being implemented.
  
  - c) Vancouver Certificate  
Victor explained that the anyone joining or renewing membership in the Alberta Branch by January 31, 2000 would eligible for a draw to receive this certificate, giving free registration to CIPHI Conference 2000 in Vancouver..

d) Zone boundaries

Discussion regarding RHAs being part of one Zone, but geographically closer to another Zone; for example, Northern Lights can more readily access Central Zone meetings than Northern Zone meetings. Boundaries are laid out in section 35(2) of the Constitution and bylaws, but do not restrict members from one Zone attending meetings or workshops in any other Zone. Recommendation that Councilors notify other Zones of meetings or workshops.

6. Executive Reports

a) President

Victor moved acceptance of the President's report as presented. Karen Hislop seconded. Carried

- Dan highlighted the concerns of the Board of Certification (BOC) regarding the need for a separate account.
- Jennifer May-Hadford moved that the Alberta Branch support the need for a separate account for the Board of Certification. Seconded by Victor Mah. Defeated.
- *Discussion regarding NEC management of BOC funds. The BOC is an arms length agency of the NEC, but finances are managed in a single account. Financial constraints of the NEC may have adversely affected the BOC in performing its functions. Concern raised that separating financial accounting would not resolve or eliminate problems. Ultimately the BOC is accountable to the NEC and vice versa*

b) Vice President

Bill Hohn moved acceptance of the Vice President's report as presented. Seconded by David Tantalow. Carried.

c) Treasurer

Stephen moved acceptance of the Treasurer's report as presented. Seconded by Debra Langier-Blythe. Carried

d) Secretary

Jacquie Schnider moved acceptance of the Secretary's report as presented. Seconded by Shauna Dimock. Carried

7. Zone Reports

a) Southern Zone

Jennifer moved acceptance of the Southern Zone report as presented. Seconded by Richard Ovcharovich. Carried

b) Calgary Zone

Raymond moved acceptance of the report as presented. Victor seconded. Motion was defeated.

- *Concerns were raised re contents of the report regarding scholarship and the 2003 conference. Some of the members felt they were more relevant to new business. It was further suggested that a new reported be given. The report was tabled to the next meeting.*

c) Central Zone

Stephen moved acceptance of the Central zone report as presented. Darcey Savage seconded. Carried.

d) Capital Zone

Debra Langier-Blythe moved acceptance of the Capital report as circulated. Seconded by Rick Dimock. Carried.

e) Northern Zone

Raymond moved acceptance of the Northern Zone report as circulated. Seconded by Jeremy Spencer. Carried.

f) Arctic Zone

No report available at time of meeting. Written report will be included with distribution of the minutes.

8. Committee Reports

a) Communication

Moved by Ken Fujioka and seconded by Lucy Beck that the Communications Committee report is accepted as presented. Carried

- Dan asked that we submit articles for the Alberta Branch News

b) Board of Certification

Jennifer May- Hadford moved and Ken Longmore seconded that the Board of Certification report is accepted as circulated. Carried

c) Membership

Moved by Richard Ovcharovich and seconded by Bill Hohn that the Membership report is accepted as circulated. Carried

d) Section 43

Lucy amended her report by adding that the committee would like do the provincial exam up with Celsius only. Any comments should be forwarded to Lucy.

Moved by Lucy Beck and seconded by Rick Leyland that the Section 43 report is accepted as amended. Carried.

e) Social

Moved by Nyall Hislop and seconded by Ludmilla Schmidt that the Social Committee report be accepted as presented. Carried

f) Fall Workshop

Moved by Shauna Dimock and seconded by Sharon Milroy that the fall workshop report is accepted as circulated. Carried.

- Shauna returned the initial seed money provided by the Branch.
- Dan expressed, on behalf of the Branch, a sincere thank you to the members of the organizing committee for all of their hard work in putting the workshop together.

g) Issues

Moved by Nelson Fok and Seconded by Bill Hohn that the Issues committee report be accepted as circulated. Carried.

## 9. New Business

a) Branch Promotional Material

Mugs were handed out to all of the regular and retired members

b) National Conference 2003

The motion to host the National Conference in the year 2003 was approved at the National meeting in Saskatoon in May.

- A suggestion to host the National Conference in 2005 was discussed at the executive meeting and the consensus was to stay with the 2003 date. The location of the National will be decided by the executive after input from the zones. It was suggested that the Zones put forward bids
- Bill Hohn moved the Alberta Branch still explore the opportunity of a joint conference with Saskatchewan. Seconded by Sandra Gertsch. Carried

c) Bursary for Concordia

A motion was passed at the executive level that that any revenues from the fall workshop are split 40% to the general revenues of the Branch, 40% to the continuing education fund of the Branch, and 20% to a scholarship for Concordia University College students.

- Terry Scott moved that the bursary be awarded to any Alberta student who chooses to study Environmental Health at any accredited school of their choice. Seconded by Jim McCall. Defeated.

- *Comments in support of motion was that all students from Alberta in an approved Environmental Health program should be eligible for financial support, regardless of the school they attend. Comments opposed to motion indicated that Concordia is an Alberta school, and that other Branches offer bursaries to students enrolled in programs in their “local” school.*

e) L.E. Stewart Award

This year’s recipient of the L.E. Stewart Award is Jim Hoskins. Jim is a Retired member, living in Wetaskawin. The citation in support of his selection will be distributed with the minutes.

10. Next Meeting

The Spring General Meeting will be held in conjunction with the law conference, sponsored by Alberta Health. Members were requested to consider submitting their name for positions on the Branch executive, as elections will be held at the Spring Meeting.

11. Adjournment

The meeting was adjourned at 6:00 PM.